

MINUTES
REGULAR MEETING
September 11, 2007
STEPHENS COUNTY BOARD OF COMMISSIONERS
COURTHOUSE ANNEX
5:30 P.M.

PRESENT: Commissioners Kenneth Peeples, Rex Anderson, and Harold Andrews; Interim Administrator Phyllis Ayers; Interim County Clerk Kimberly Ashe; and County Attorney Brian Ranck.

Commissioner Peeples called the meeting to order at 5:35 p.m. and welcomed those present. Reverend Teasley gave the Invocation and led the Pledge of Allegiance.

I. APPROVE AGENDA

A motion was made by Commissioner Andrews, seconded by Commissioner Anderson, to approve the agenda with the addition of three items. **Motion carried unanimously.**

II. APPROVE MINUTES

1. AUGUST 14, 2007 REGULAR MEETING
2. AUGUST 20, 2007 CALLED MEETING
3. AUGUST 28, 2007 REGULAR MEETING
4. AUGUST 31, 2007 CALLED MEETING
5. SEPTEMBER 4, 2007 CALLED MEETING

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to approve the minutes as presented. **Motion carried unanimously.**

III. OLD BUSINESS

1. CONSIDER APPROVAL OF RECOMMENDED AMENDMENTS TO COUNTY PURCHASING POLICY.

Phyllis Ayers explained the amendments requested to the purchasing policy. These amendments are in line with other governmental organizations such as Gwinnett County and City of Monticell. These amendments are also in line with the dollar values that we see on a daily basis and will provide us with relief on how many items must go through a formal bid process. * See Attachments.* A motion to accept these amendments as presented was made by Commissioner Andrews and seconded by Commissioner Anderson. **Motion carried unanimously.**

2. AUTHORIZE CHAIRMAN TO SIGN SANITARY SEWER EASEMENT AGREEMENT WITH DEDICATION BILL OF SALE BY AND AMONG BRIGHT-MYERS TOCCOA ASSOCIATES, L.P., STEPHENS COUNTY BOARD OF EDUCATION, STEPHENS COUNTY, GEORGIA AND CITY OF TOCCOA, GEORGIA.

Phyllis Ayers stated that on February 21, 2005 the commission signed a Sanitary Sewer Easement Agreement among Bright-Meyers, Stephens County and Stephens County Board of Education. Now that the sewer line is completed, the current request is for an easement with dedicated bill of sale and transfer these improvements to the City of Toccoa. Brian Ranck reviewed the agreement. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

3. APPROVE BUILDING AND GROUNDS MAINTENANCE JOB DESCRIPTION, APPROVE PAY GRADE, AND AUTHORIZE STAFF TO ADVERTISE FOR POSITION.

Phyllis Ayers explained the request to be a new position which will report to Alan Smith and alleviate the need for outsourcing this service. Pay-grade will be a #5 and the pay range \$16,893.00 - \$23,650.00. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

IV. NEW BUSINESS

1. REVIEW AND CONSIDER THE APPROVAL OF AN AMENDED EMERGENCY MANAGEMENT RESOLUTION.

Becky Wall presented the differences between our current resolution for emergency management and the new required ordinance regarding emergency management. A motion was made by Commissioner Andrews and seconded by Commissioner Anderson. **Motion carried unanimously.**

2. AUTHORIZE STAFF TO ADVERTISE FOR COUNTY ADMINISTRATOR POSITION.

Phyllis Ayers made a request to post the administrator position for one month on all appropriate web-sites and the local newspapers. A motion was made to advertise this position by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

3. AUTHORIZE CHAIRMAN TO SIGN THE ACCG SAFETY DISCOUNT.

Phyllis Ayers requested the commission to sign the ACCG Workers Compensation discount program. This will allow the county to save 7.5% in its workers compensation bill as we meet audited programs. A motion was made by Commissioner Andrews and seconded by Commissioner Anderson. **Motion carried unanimously.**

4. CONSIDER APPROVAL OF A REQUEST FOR SPLOST II MATERIAL BY THE COURTHOUSE RESTORATION COMMITTEE FOR SPRINKLER SYSTEM.

Phyllis Ayers commented that all material is now in stock and the City of Toccoa will install the system free of charge. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

5. TERRY CARTER TO SPEAK BEFORE THE COMMISSION REQUESTING A BUDGET AMENDMENT OF \$5000.00.

Terry Carter from NEGA Community Concerts, branch of Currahee Arts Guild requested a FY2008 budget amendment of \$5000.00 from the Hotel and Motel tax. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews to go to the table until September or October to allow them to review our year end financial status and other amendments that were not approved. **Motion carried unanimously.**

6. CURRAHEE CLUB PLAT APPROVAL.

Janney Sanders requested the plat approval at Parcel X in Currahee Club. EPD has approved remaining sewer. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

7. APPOINT VICE-CHAIRMAN REX ANDERSON TO REPRESENT FALL CONFERENCE DELEGATE.

Rex will represent Stephens County as a voting delegate at the ACCG Fall Policy Conference Business Session. A motion was made by Commissioner Peebles and seconded by Commissioner Andrews. **Motion carried unanimously.**

V. INVOICES OVER \$5000

1. PETER BROWN CONSTRUCTION

This construction is for the new county jail in the amount of \$1,929,053.81. Visits were made to the site by several county personnel for validity. A motion was made by Commissioner Andrews and seconded by Commissioner Anderson. **Motion carried unanimously.**

VI. MATTERS FROM DEPARTMENTS

1. FINANCE REPORT

Phyllis Ayers stated the Finance Report will be ready next month for review

2. ADMINISTRATORS REPORT

The administrations have no report.

VII. MATTERS FROM CITIZENS

1. AUTHORIZE MICHELLE JAMIESON TO FORM A COMMITTEE TO STUDY ANIMAL CONTROL AND REPORT BACK TO COMMISSION AFTER NOVEMBER 06, 2007.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

VIII. EXECUTIVE SESSION

1. PERSONNEL MATTER

A motion was made by Commissioner Andrews and seconded by Commissioner Anderson to enter into executive session. Entered executive session at 6:05 p.m. Came out of executive session at 6:50 p.m.

1. AGREED TO ACCEPT COLE, LAYER, & TRUMBLE COMPANY'S OFFER OF REIMBURSEMENT AT \$11,268.05.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

2. AUTHORIZE STAFF TO ADVERTISE FOR ROAD SUPERINTENDENT.

A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

3. AUTHORIZE THE COUNTY ATTORNEY TO WRITE A LETTER TO GEORGIA POWER TO ACCEPT A GRANT OF EASEMENT WITH NO COMMITMENT TO PAVE ANY COUNTY ROAD.

This request was from a discussion that Brian Ranck had with Barry Skelton concerning paving 950 feet of Yonah Dam Road. A motion was made by Commissioner Anderson and seconded by Commissioner Andrews. **Motion carried unanimously.**

VIII. ADJOURNMENT

Meeting adjourned at 6:55 P.M.

Approved this _____ day of _____, 2007.

Kenneth Peebles, Chairman

Attest:

Phyllis Ayers, Finance Director